



Annual General Meeting held on June 1, 2015, at the University of Ottawa

Location: LMX 121
Time: 11:30 – 1:00

Agenda

1. Call to order by Ken Brien, President

Attendees according to sign-in sheet circulated at meeting: Ken Brien, Jackie Ottmann, Shelley Scott, Donald Scott, Carol Harris, Barbara Barter, Wendy Poole, Gerald Fallon, Sylvia Bell, Carol Murray, Jim Brandon, Carmen Mombourquette, Peter Milley, Ben Kutsyuruba, Bonnie Stelmach, Samantha Shewchuk, Tim Goddard, Lyle Hamm, Catherine Hands, François Grégoire, Denise Armstrong, Randy Wimmer, Jackie Kirk, Jane Preston, Robin Mueller, Noel Hurley, Claire Lapointe, Carolyn Shields, Thomas Zook, Andréanne Gélinas Proulx, Stephanie Chitpin, Patricia Briscoe, Coral Mitchell, Matt Meyer, Paul Newton, Darryl Hunter, Renée Kuchapski, Anne Halsall, Kirk Anderson, Robert Mizzi, Dawn Wallin, Jon Young, Alysha Sloane.

2. Approval of Agenda

Moved: Jim Brandon

Seconded: Bonnie Stelmach

Tim Goddard: requested time for discussion about if, and how, we as an association can respond to the culmination of Dr. Ben Levin's conviction. Included as 7e.

Carried as amended.

3. Approval of Minutes of AGM held on June 8, 2014, at the University of New Brunswick.

Moved: Carolyn Shields

Seconded: Ben Kutsyuruba

Carried

4. Business Arising from the Minutes: None

5. President's report: Ken Brien

Report circulated prior to meeting and posted on CASEA website.

Points raised during question period:

CSSE President Don Klinger has requested suggestions for CSSE keynotes and Big Thinker speakers for Congress, 2016-2017. If members have suggestions, please send to Ken.

Subsequent Congress venues will be held in Calgary, Ryerson, Regina, and UBC.

Ben Kutsyuruba: In regards to communication that comes out from UCEA or other places—questions have come from CASEA members regarding if newsletters are sent out periodically and how that is done so members and non-members could have a broader network.

Ken Brien: Monthly newsletters are too time consuming to manage. If there is a way to make sure people get information when it comes out then we need to have a way to communicate through the website. There used to be a place to sign up to get communications through the website but that is not happening.

6. Vice-Presidents' Report: Jackie Kirk and Shelley Scott
Report circulated prior to meeting and posted on CASEA website.
Jackie described challenges using the CSSE online system for handling proposals. She described the allocation of conference sessions and the number of proposals received for this conference. The report includes several questions for members to consider. Jackie circulated a written survey to members at the meeting and will be sending out an online survey after the conference to facilitate further discussion.

Claire Lapointe: Discussions are very important. As past program chair—these questions come back regularly. Attending sessions with 5 papers is very challenging. It is important as we answer the questions to participate in the process.

Tim Goddard: Is the intent that once you've got all of this summarize that you'll circulate this as a conversation?

Jackie. Will circulate.

7. Secretary-Treasurer's report: Gus Riveros
Report circulated prior to meeting and posted on CASEA website.
Bank balance of \$3400 as of end of April. May have some bills for plaques in May.
Note on report: There is a cheque for \$1216 which is catering for 2013. The Association was overcharged for that and therefore we have a reduced bill. We won't have this charge next year because last year's conference was all paid for and was not part of CSSE at Brock.

Coral Mitchell: As an Association, did we have to pick up any additional costs for the 2014 conference? Was it really self-funded, or are there any other costs that won't come up on a balance sheet? Did we actually make \$1000?

Ken Brien: CASEA paid \$1000 to UPEI to make the bid. The arrangement was that it would be paid back to CASEA out of profit. The trade off was that UPEI took the risk but CASEA would not take revenue other than off-setting costs.

8. Graduate Student Representative's report: Alysha Sloane
Report posted on website.

Alysha reported on the graduate student seminar. There were over 20 participants at the session, faculty and grad students, some from outside of CASEA. The focus was on making theory and methodology "work, or sing or dance together". Public thank you to Dawn Wallin, Carol Harris and Wendy Poole who were the faculty presenters. During the second part of session, students were split into three groups to talk with the faculty presenters about their own research challenges, epiphanies, etc. It was a good session and graduate students were happy to have the spot on the program to organize this important event.

9. Committee reports:

a) T. B. Greenfield Dissertation Award: Bonnie Stelmach
Report is posted on the CASEA website. Bonnie offered thanks to the other committee members: Rollande Deslandes, Sheila Carr-Stewart. Bonnie commented that it was critical to consider both conflict of interest and ability to read academic language in French when composing the committee. Bonnie was the only one who could not read in French. Recipient is Dr. Darryl Hunter from the University of Regina supervised by Dr. Rod Dolmage. This year was extra challenging because of the need for a bilingual committee. Bonnie offered some suggestions in the report to address the challenges faced this year.

Claire Lapointe: Offering services for next year because I submitted.

Kirk Anderson: As one of the people who disappeared one year...is it time for two committees, or is the dual process working?

Bonnie: The Greenfield is one award, and therefore two committees should not be necessary. The quantity of work is contingent upon that. We don't know how many will be nominated. Can we limit nominations per institution? Should one supervisor be able to submit two documents? What about length of document?

Claire: The submissions are great news, as CASEA has been trying for 20 years to have more francophones get involved. Having more francophones involved means CASEA is getting some attention. ACFAS has at least 50 members. It means that colleagues know that it's important to know about CASEA and participate in CASEA activities. With regard to equity, it has to be a committee that looks at all dissertations having the same capacities to evaluate them.

Andréanne Gélinas Proulx: Add name to list of bilingual reviewers.

Katina Pollock: Perhaps we should reach out to the ACFAS association as affiliate members with CASEA to share. That would be a great idea.

Claire Lapointe: Would be happy to help make the connections.

Dawn Wallin: We should also discuss whether non-members should be allowed to submit. We are seeing more of these across associations as individuals are trying to access awards.

Discussion noted that there could be attempts to limit nominations per institution or department, submitters must be members, supervisors shouldn't put two nominations forward...

Barbara Barter: Do we need a motion to that effect or leave it in the hands of the Executive?

Ken Brien: There are no bylaws around these ideas on the website. Ken will work with the Executive to put together a motion that we can put out via listserv.

b) Margaret Haughey Master's Award: Gerald Galway

Report is posted on CASEA website. Bruce Sheppard presented the report on behalf of Gerald. The winner was Samantha Joe Shewchuk for her work entitled, *Children in need of protection: reporting policies in Ontario school districts*. Supervised by Dr. Amanda Cooper, Queen's University.

c) Distinguished Service Award: Wendy Poole

Report is posted on CASEA website. There will be a 2015 award presented this year. In keeping with tradition, the recipient will be announced and award presented at CASEA banquet. Thank you to committee members: Carol Harris, Bonnie Stelmach, Jerome Cranston and Bruce Sheppard. Deliberations: the committee debated about whether recipients should be notified prior to conference. Ken indicated it was done differently in different years. There's an element of surprise, but on the other hand people may want to prepare a few words and might want to invite a guest to share in celebration.

d) CJE Advisory Board report: Catherine Hands

CJE had a successful year. The editorial board was able to clear out the backlog of manuscripts and produce 6 issues. The editorial board wants everyone to know the journal is open for business and will receive papers any time. CJE should have an English language editor by the end of conference. Interviews are being conducted now. We have 12 consulting editors in place who are providing editors with possible reviewers such that the process is being expedited quite efficiently. Please consider submitting to CJE in future.

e) CCEAM report: Ken Brien and Carolyn Shields:

Carolyn and Ken were part of a teleconference call on June 1 regarding the CCEAM conference scheduled for India from Nov. 5-8, 2016. There exist positive and negative issues. The University has offered guest houses to provide accommodation and all meals free of charge. Carolyn reported that the only expenses will be \$1500 flight (estimate) and \$125 conference fee. If individuals fly to Jaipur, there will be a 4 hour bus trip to the university that will be provided free of charge. If individuals fly to New Delhi, the bus ride is 8 hours (again provided by the university). Carolyn asked members whether the bus trip would be a deal breaker. She also reported that India had intimated that organizers had invited keynote speakers and could confirm those, but today's call indicates the group hasn't invited anyone and would take input for organizing. India has wanted this conference for some time, though it appears as if the group is not as organized as other places have been.

Robert Mizzi: Homosexuality is illegal in that country, and this issue needs to be at the forefront of discussions. If we are a social justice organization then we should make a statement to that effect, and send a clear message about our position. Individuals can still choose to decide if they wish to participate.

Kirk Anderson: Engagement is better than isolation.

10. New Business:

- a) CRC lecture at 2016 CSSE conference (see President's Report). CASEA is responsible for the 2016 CRC lecture. CSSE pays registration fee for the speaker. Suggestions should be passed on to Dr. Jackie Kirk.
- b) Special issue of *International Studies in Educational Administration* (ISEA) (Katina Pollock). The Journal of CCEAM (ISEA) is seeking a new editor this year. Will have a special issue in 2016 and Katina is guest editor. ISEA has been advertising the issue since September, and so far there has been about 7/8 people interested. Katina is trying to ensure that an international perspective is included. The special issue has been advertised through CCEAM, CASEA, in New Brunswick. Goal to make sure it's just not submissions from Canada, England, Australia, New Zealand, and the US, which can be difficult because not all people have easy access to Internet, or have heard about the special issue, etc. Deadlines can be sent out to membership. Questions to consider for the special issue: what do principals and head teachers actually do, how does their work vary from region, cross-cultural models and analytical tools, leadership approaches outside western framework. Can be theoretical, based on policy or practice implications. 200 word abstract by June 30, full manuscript Sept 30, publication in 2016.
- c) UCEA Center for International School Leadership: Katina Pollock (handouts circulated with powerpoint). Center for International Study for School Leadership (ppt attached). The Centre has gone through refocusing, particularly with a number of retirements. The Centre is housed at University of Arizona (participants must be members of UCEA). Katina Pollock is an international

director. The focus of the Center for the last 9 years has been around a network of researchers examining the principalship. It is made up of about 250 people who want to expand the network to others around issues of school leadership. The Center can be a place to work with other international researchers to share their work. It holds possible opportunities for research collaboration and access to large donors. Shared published work can be uploaded onto the website, and can be used as another mechanism to advertise events.

Ken Brien: As part of the connection, Ken was invited to a pre-conference at AERA with a panel of people looking at leadership studies, though he was unable to attend. AERA will be held in Washington in 2016, and UCEA will be held in San Diego. These connections become ways of connecting with other scholars to conduct international research.

d) Canadian Association of Principals (CAP): Tina Estabrooks (President) addressed CASEA members via Skype and thanked us for opportunity to talk about CAP. Tina sent out document as a synopsis of CAP's initiatives (posted on CASEA website). It has been in existence since 1977. CAP has grown over the past 5 years and is becoming more financially self-sufficient as it incorporates new directions. Mandate: Voice for educational leadership at a national level. CAP occasionally speaks at provincial levels, offering opinions about educational leadership representation in every province other than Ontario. Current initiatives: Embarking on research areas. CAP released its first national study on the role of the principalship in Canada in September. The report was well received from many venues. CAP is currently in discussions on its next collaborative work, and hopes to begin in fall with other partners.

CAP is able to solicit financing sometimes through local affiliations to support national research. Because the organization acts as a host of many educational leaders, the organization can get information out and solicit information from educational leaders that it can provide to researchers. CAP wants to focus on stresses on educational leaders, how they're coping and how to deal with what's on their desktop.

The *CAP Journal* is issued 3 times per year. The organization would like to solidify relationships to move to a peer reviewed journal. Currently, CAP looks after the editorial structure of the journal at the board level, and tries to access universities across Canada, but this isn't a formalized process. It has been difficult to connect to people to get information to professors and to expand the CAP network. The *CAP Journal* attempts to produce a pan-Canadian view. Themes are derived from affiliate reports that come in twice per year. Standing committees discuss and share ideas at the board level to determine what is the best and most useful information to support leaders. The journal provides some needed resources for leaders.

CAP is currently working on some international partnerships. The organization sits at UNESCO in an advisory capacity to discussions. The organization is looking at

developing partnerships with schools to increase 21st century globalization learning in classrooms, particularly in China, to learn and share experiences. The organization is also exploring conversations at Confucius schools to see if there's capacity and necessity to facilitate those places of learning.

CAP supports a leadership conference annually that brings in key educational speakers and is well attended. The organization attempts to solicit information to make connections for local folks to present to educational leaders. The conference occurs in spring, and attendance ranges from 400-900 for a 3-day conference. The next conference will be held in Saint John, NB, in May 2016, previous one in Whistler. Saint John is just now starting to gather interest in possible presentations. After that the conference will be held in SK and then in Newfoundland.

Carol Harris: Do principals have input into the troubles into Ontario between government and teachers. Is there any talk about conditions in the schools and is CAP taking any position on the issues?

Tina: Ontario is not a member of CAP. CAP tends to not speak too much when provinces are in conflict. That being said, the organization does speak about conditions of classrooms. There is much talk these days about challenges with inclusion, and looking at the resources necessary to provide safe and productive learning environment even though belief in inclusion as a philosophy.

Wendy Poole: If members have interest in doing work with CAP, or in writing for journal, maybe presenting at the conference, what's the procedure for that? If someone were interested in writing/presentation, how do we go about doing that?

Tina: CAP is trying to improve upon its network. The Eastern VP is acting CAP editor. Invitations are sent out to the network that members have developed. It can be challenging to create an accurate and comprehensive distribution list. CAP tends to depend upon folks who have contributed in the past and who are asked to disseminate the invitation. CASEA members can access the editor via the CAP president and an email can be sent on to the distribution list.

CAP would like to move towards a peer reviewed journal but the organization need partnerships with faculty members to sit on its editorial board in order to create a more credible product for CAP. CAP is not-for-profit so it can't facilitate a paid service for its journal. It needs support in how to move the journal forward. Members are looking to learn as well.

Conference—each province has an organization committee and will solicit presentations on the networks that committee members have. If anyone is interested and would like to have a further conversation, then send information to Tina. The Executive Assistant is also on the web and she can connect people to the editor or the conference organization committee.

Kirk Anderson: CAP journal is a pretty good document. From St. John's, Kirk had a meeting with Kyran Dwyer who may have some responsibility for CAP journal in the fall. This is a long over-due connection. Part of the conversation with Kyran was to link CAP to ACDE to get circulation out to faculties of education. Look forward to working with CAP in the future.

Katina Pollock: We often have memos and newsletters that come out from CASEA. We could include those announcements in our newsletter.

Ken Brien: Formal thank you to Tina.

e) Bylaw amendment:

Current Bylaw 5: The Executive shall appoint an editor for the Newsletter of the Association."

Proposed amendment: "The President and Executive will ensure that there is regular communication of events and issues to the membership."

Deferred to next year due to lack of time.

f) CASEA response to the conviction of Ben Levin: Ken reported that the CSSE Executive is getting legal advice about revoking CSSE awards. CSSE can revoke membership but there could also be a revocation of the CASEA Distinguished Service Award if CASEA members would want to do this. The suggestion from Ken Brien is to wait for legal advice based on CSSE's request.

Tim Goddard: CASEA needs to discuss the consequences of Ben Levin's conviction. Members are concerned about the conviction, both related to the use of Levin's work, as well as the Distinguished Service Award.

Bruce Sheppard: As one of the people who nominated Ben Levin for the Service Award, Bruce felt CASEA should have a discussion about the repercussions for the Association and possibly seek consensus or majority vote on what the Association's position might be to the CSSE board. Otherwise CASEA would appear to be ignoring the gravity of the offense. Bruce suggested that CASEA should send a message to the CSSE board that Association members have grave concerns and that it would support the direction of the CSSE board after it consults with legal counsel.

Matt Meyer: Even in our curriculum, using his work —there are different kinds of moral issues embedded. Even if the Association at least notes that it has these concerns, the Association is doing something.

Carol Harris: Wanted to hear from Jon Young regarding the book and his thoughts related to Ben's conviction. Jon Young declined to comment.

Jim Brandon: The Association can't come to consensus in 7 minutes left in the meeting.

Ken Brien: Noted that he would gather statements of concern from the membership, convene CASEA Executive and determine a response. He would also let members know what the CSSE board has to say about the matter after checking with legal advice.

11. Adjournment.

Ken Brien, President

Dawn Wallin, Minute taker