

CASEA AGM 2018 Minutes
University of Regina
Regina, Saskatchewan
May 27, 2018

President Kirk called meeting to order, and made acknowledgement of our gathering on Treaty territory. She provided some historical information about the Indigenous communities of Regina.

President Kirk presented agenda. It was approved by Carolyn Shields and seconded by Bonnie Stelmach. Carried.

Mozyناه Nofal approved the minutes from 2017 AGM.
All were in favour of adopting minutes as circulated.
Carried.

Forfeiture of Honors and Awards Policy

- President Kirk read through the policy for the benefit of the membership
- Jim Brandon moved that the policy be accepted as recommended. Tory Handford seconded the motion.
- Carolyn Shields raised the point that if the person whose honor is in question is incarcerated, it would make it difficult to speak to the committee; therefore, suggested an amendment to ensure process moves forward. Ken Brien said that legal recommended that the lawyer could represent the individual whose honor is in question.
- Carmen Mombourquette raised the question of whether appeal process is worked into this.
- Ken Brien said the forfeiture committee will make the decision and the executive committee will make the decision; therefore, the executive can be seen as the appeal body.
- Tory Handford agreed with Carmen Momborquette that a formal appeal process is necessary.
- Wendy Poole suggested that an appeal to CASEA might make sense. It seems questionable if the body that makes the decision is also the appeal committee.
- Pamela Osmond-Johnson asked whether the forfeiture committee would receive the intention to appeal, and then the executive would be notified for next AGM. Tory Handbord reminded the group that the executive committee makes the decision, so the appeal would go back to the forfeiture committee so that there is a separation. Tory suggested that the appeal should go to the President, and the President would bring it forward to the AGM. When the President brings it to the next AGM it is for discussion and final decision. President Kirk made amendments to the policy based on these suggestions.

- Ken Brien asked whether this amendment would make the process messy, and time consuming during the AGM. President Kirk agreed on the validity of the concern.
- Don Scott asked if the appeal could be sent out to the membership via email and a vote set up for the membership.
- Dawn Wallin raised the concern about information of privacy – only public information can be sent out.
- Pamela Osmond-Johnson suggested that a time limit be set at the AGM for discussing the issue.
- Tory Handford suggested another way to get an appeal process is to refer to the three existing past presidents for a final decision.
- Dawn asked whether we have consulted legal to see if we need to have this level of procedure as we are a service organization.
- Frank Deer raised the point that CSSE executive sought legal counsel. What emerged was whether we want to align our processes with CSSE.
- President Kirk responded by saying Don Klinger, Past CSSE President suggested not to have a process for revoking an honor, but to build in a process for the future. She also suggested that the motion is focused on CASEA's award, and it .
- Jim Brandon suggested the motion should go to a vote.
- President Kirk explained that voting in favour of the motion as it stands means there is no appeal process.

President Kirk called the question. None voted in opposition.
Motion carried.

Executive Reports

President's Report

- President Kirk began her report with CSSE's "unprecedented financial deficit." There was a meeting on May 5, 2018 which informed the executive that there was a potential deficit of \$100,000. The executive discussed potential ways to address the issue. Examples of ideas were revenue generation (increased membership fees), soliciting donations, merchandise, reconsidering f2f Board meetings. They voted to eliminate Program Chair and Board f2f meetings for one year, and evaluate after CSSE 2019 in Vancouver. Meetings are going to be held via video platform in 2019. In addition to cutting the f2f meetings for one year, CSSE has decided to increase membership fees. General membership will increase by \$30. It normally increases 2% per year. Following next year, the normal 2% increase will continue. Student membership will increase by \$15. President Kirk said 50% of membership is student membership.
- President Kirk spoke passionately about the importance of Program Chairs meeting f2f; however, the size of the deficit demanded the decision. She voted in favour of putting f2f meetings on hiatus this year.

- Ken Brien asked what was the cause for the \$100,000 deficit. President Kirk said attendance at CSSE 2017 was 1200 delegates, but this year it is 700. She also emphasized the importance of holding CSSE in various cities in Canada.
- President Kirk provided an update regarding the website. We are at a place where we will get access to the website again. Patricia Briscoe and President Kirk made the decision to take the website down because of misinformation – there were issues created when CSSE migrated information for its new website. Nothing on the CASEA site could be changed as a result. There are new pages created for CASEA, and they have a set up so that we can put CASEA information. President Kirk said she will put the website together, and then website maintenance will become part of the Treasurer's portfolio.
- President Kirk thanked members of the executive committee and awards committees, and the editor of *Canadian Journal of Educational Administration and Policy*.

President Kirk moved the President's Report be accepted. Gerald Fallon seconded the motion. Motion carried.

1st Vice President's Report

-Shelleyann Scott emphasized that there are 4 books at the Book Launch. Location was clarified.

Shelleyann Scott moved to accept the VP Report. Seconded by Tory Handford. Motion carried.

Secretary Treasurer Report

- President Kirk displayed the banking report.

President Kirk moved to accept the banking report. Motion carried.

Graduate Students' Report

Annette Walker moved to accept the report. Wendy Poole seconded the motion. Motion carried.

Greenfield Award

- Carmen Mombourquette spoke on behalf of the committee. Suggested the quality of submissions made it difficult to decide. There are two recipients. He commented that Sabre Cherkowski provided excellent leadership.

Haughey Award

- Don Scott reported there were two nominations, which were markedly different in their approach. He commented on the quality of both. Both were awarded.

CCEAM Report

- Ken Brien pointed out the next conference is in Malta in November 2018. The overall theme is about leadership and learning, and how those are linked together. End of July is deadline for submissions.
- Ken also pointed out that we have had the benefit of having space on AERA program for the last 2 years. There is also a slot on the program for ICSEI. Next ICSEI is in January 2019 in Norway. There are opportunities for CASEA members to be involved in these organizations' conferences.
- Shelleyann Scott asked Ken if BELMAS is going to continue to have a slot in the CASEA program. Ken Brien said it is often contingent upon who is representing and organizing. BELMAS allows CASEA members to go to the conference. We no longer have a CASEA session dedicated to BELMAS. We have to find out if there is anyone from BELMAS wants to come. IT is easier to organize them with the other sessions.

CJEAP Report

- Paul Newton announced the new French language editor: Elaine Dulude.
- All back issues have been migrated.
- Four issues have been released since the last AGM.
- Issue 186 is the second annual review of books. 189 is a special issue on cases on work intensification. There 's a possible special issue on ed admin in post secondary ed.
- There are 26 paper submission in 2018 so far. IT is not possible to figure out the number of submissions for 2017. There are about 80 paper submissions per year.
- They are looking into indexing.
- The financing has come from the Department of Educational Administration and some from College of Education at University of Saskatchewan. They are preparing an application to SSHRC's Aid to Scholarly Journals.
- Paul emphasized a need for ongoing reviewers. He commented that he contacts 10-12 people to review manuscripts, and encouraged people to register on the CJEAP site as it makes it easier to identify reviewers.
- There are about 200 users on the site, but only 30 active reviewers. Not all of them are active CASEA members.
- Paul thanked the editorial team – Dawn Wallin, Gus Riveros, Eliane Dulude.
- AGM for the journal is on Tuesday, May 29th.

Nominations Committee

- Past President Ken Brien sent out a call for nominations

- President Kirk suggested it perhaps doesn't make sense to have an open call when the unwritten process has been that there is automatic succession. It was discussed whether the nomination process is necessary, and whether the current approach is as democratic as it should be.
- President Kirk suggested the executive could review this and present suggestions at the AGM in 2019. Wendy Poole moved that the executive committee review the electoral process for executive positions. Carolyn Shields seconded the motion.
- Ken Brien reminded the membership that changes in the constitution have to be put forward 90 days before the AGM.
- There was discussion about the nomination process.
- Shelleyann Scott said that the timing of the nominations might be reviewed as well.

President Kirk called the question.

Two opposed.

Motion carried.

President Kirk made a motion to receive committee reports.

Carmen Mombourquette moved to receive committee reports. Don Scott seconded the motion. Motion carried.

The meeting recessed for lunch.

New Business:

President Kirk announced executive for 2018-2019:

President: Shelleyann Scott

1st Vice President – Tory Handford

2nd Vice President – Pamela Osmond-Johnso

Secretary Treasurer: Patricia Briscoe

Grad Rept: Ayodeji Osiname

Nominations were open for student rep on CJEP:

Trista Hollweck and Shaina McDonald were nominated and elected.

Nominations were open for two members at large for CJEP:

Mozynah Nofal and Stephanie Chitpin self-nominated and were acclaimed.

Social Justice Committee:

Carolyn Shields spoke about the need to be inclusive of CASEA's diversity. She noted that last year there were not many sessions on inclusion and diversity, and that this year there are many sessions focused on Indigenous education. Carolyn asked the

membership whether it would be useful to have a committee that focused on social justice issues e.g. to pay attention to diversity in membership, the number of papers on diversity, and so on. She suggested an ad hoc committee might be created for the coming year since adding a committee would require bylaw changes.

Catherine McGregor supported the idea.

Wendy Poole moved CASEA establish an ad hoc committee to look at issues of equity, inclusion, and social justice within CASEA. Jhonel Morvan seconded the motion. Motion carried.

Carolyn Shields volunteered to chair the committee and to circulate a sign up for people to volunteer. President Kirk offered to send it out to membership through the listserv. Interested members will contact Carolyn if they are interested.

CASEA 2019

Gerald Fallon is on the advisory committee for CSSE 2019. June 1-7, 2019 at UBC. He suggested that one of the issues that is under discussion is how to forefront educational leadership at CSSE 2019. Through mergers of departments in education faculties, educational leadership is losing ground. He emphasized that to move the field forward, we might use CSSE 2019 to try to move the leadership agenda. He invited members to submit ideas to him to share to the organizing committee.

Carolyn Shields asked if the host university is responsible for identifying keynote speakers. Gerald said the advisory committee is looking for that. President Kirk explained that speakers are identified two years in advance.

If members have ideas for keynote speakers for our association, forward them to Shelleyann Scott who will forward them to the board.

President Kirk thanked the membership for their contributions.

Carolyn Shields invited the membership to applaud President Kirk for her leadership.

Gerald Fallon moved to adjourn the meeting.

Meeting adjourned at 1:00 p.m.