



Minutes of the Annual General Meeting held on June 8, 2014, at the University of New Brunswick

Location: Tilley Hall, Room 303

Time: 4:45 – 5:45

1. Call to order by Ken Brien, President.
Ken welcomed the CASEA members and introduced the agenda for the AGM.
2. Approval of Agenda
Moved: Jon Young
Seconded: Randy Wimmer
3. Approval of Minutes of AGM held on June 4, 2013 at the University of Victoria
Moved: Heather Duncan
Seconded: Jackie Kirk
4. Business Arising from the Minutes: None.
5. President's report and CCEAM report: Ken Brien
Report attached.
Question: Can we tie the membership renewal to expiration date, and not the conference? Ken agreed to check with Tim Howard.
Note: Because Ken is now the CCEAM President, there is a place for another CASEA member to sit on the CCEAM Board as the CASEA representative.
6. Past-President's report: Dawn Wallin
Report attached.
Nominating committee's work has been done and executive members elected.
7. Secretary-Treasurer's report: Ben Kutsyuruba
Report attached. June – July is the busiest period time of year. Our transactions with CSSE are always a year behind.
8. Graduate Student Representative's report: Heather Syme Anderson
Report attached. Karen Edge was unable to attend graduate student seminar due to illness, but Jim Ryan brought Amanda Cooper and Stephanie Tuters to support the seminar.

9. Reports from CSSE Board of Directors: Coral Mitchell and Catherine Hands
Reports attached.
Discussion: How can CSSE have continuity in relationships with the Federation due to the transitory nature of appointments (2 years)? Similarly, how do we as CASEA work with CSSE to make sure that issues that have been raised are attended to?

Acceptance of Executive Reports.

Moved: Claire Lapointe

Seconded: Sabre Cherkowski

10. Committee reports:
- a) T. B. Greenfield Dissertation Award: Bonnie Stelmach
Report attached. Recipient was Robin Mueller, University of Saskatchewan, supervised by David Burgess.
 - b) Margaret Haughey Master's Award: Jim Brandon
Report attached. Recipient was Douglas Roch, University of British Columbia, supervised by Wendy Poole.
 - c) Distinguished Service Award: Carolyn Shields
No submissions this year.
 - d) CJE Advisory Board report: Catherine Hands
Report attached. CSSE hired Katy Ellsworth as CJE transition manager to deal with English section of the journal. Backlog of articles has been dealt with. Strategies to reduce the cost of production under discussion. Concerns also with the reviewer pool need to be addressed.
 - e) CCEAM report: Included in President's report.

Acceptance of Committee Reports.

Moved: Barbara Barter

Seconded: Coral Mitchell

11. New Business:
- a) Constitution and Bylaw amendments: Dawn Wallin
Proposed amendments to the Constitution need to be put to an electronic ballot after the AGM. Discussion of proposed amendments circulated in March 2014. Revised wording to amended Article 9.4: "On each committee, diverse gender representation will be achieved." Ken will work with Tim Howard to arrange for electronic voting on these amendments.

Bylaw 1 (Term of office of Executive members): Discussion of proposal to stagger the terms of the 1st and 2nd Vice-President. The associated motion was withdrawn.

Bylaw 9. Wording changed to: Cheques shall be signed by the Secretary-Treasurer or President of the Association

Moved: Jackie Kirk
Seconded: Wendy Poole
Carried.

Bylaw 7 (Membership year from July 1 to June 30) was removed.

Moved: Jerome Cranston
Seconded: Carolyn Shields
Carried.

b) CJEP: Jon Young

Jon thanked the reviewers who have been involved (many in the room), 24 individual articles and one special edition published in the last year. Publication rate is about 40% of submitted manuscripts, about 25% for graduate students. CJEP has submitted an application to SSHRC for support. CJEP is gaining momentum in terms of its citations records and impact data.

12. Introduction of Executive for 2014 – 2015 academic year.
Past President: Dawn Wallin
President: Ken Brien
First Vice-President: Jacqueline Kirk
Second Vice-President: Shelleyann Scott
Secretary Treasurer: Augusto Riveros
Graduate Student Representative: Alysha Sloane
13. Meeting adjourned at 5:45 p.m.