



## WERKLUND SCHOOL OF EDUCATION

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To: Jacqueline Kirk  
President, Canadian Association for the Study of Educational Administration (CASEA)  
Faculty of Education, Brandon University  
270 - 18th Street, Brandon, Manitoba R7A 6A9

From: Brenda Spencer  
Chair, CASEA Distinguished Service Award Committee

Date: May 20, 2018

Re: Chair's Report for CASEA AGM: 2018 CASEA Distinguished Service Award Committee

This is the third year I have served as the Chair of the CASEA Distinguished Service Award Committee. The following is a description of the Committee activities of this past year.

On December 12, 2017, I sent out an email call for nominations for the Distinguished Service Award to all CASEA members and, then, on February 6, 2018, I sent out an email reminder of the February 19<sup>th</sup> deadline for nomination submissions.

Responding to your email inquiry about the status of nominations this year, on April 9, 2018, I reported that, unfortunately, I had received no indications of interest and no nominations for the award.

Hopefully, next year will yield some nominations.

Thank you for the opportunity to serve CASEA in this capacity.

Kind regards,

Brenda Spencer

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