



**Canadian Association for the Study of Educational Administration  
Annual General Meeting**

**May 30, 2016**

University of Calgary

Room: EDC 388

11:15 pm - 1:15 pm

**Minutes**

1. Call to order by Ken Brien, President.
2. Approval of Agenda: *Carried*
3. Approval of Minutes of AGM held on June 1, 2015, at the University of Ottawa: *Carried*
4. Tribute statement by Dr. David Burgess and moment of silence in memory of Dr. Vivian Hajnal.
5. Business Arising from the Minutes: *No business arising from the minutes.*
6. Announcements:
  - a. The International Congress for School Effectiveness and improvement will be held in Ottawa, January 7-10, 2017. All CASEA members are invited to attend and submit proposals.
  - b. Carmen Mombourquette of the University of Lethbridge announced that his Faculty was looking for suitable candidates for a tenure-track position in educational administration.
7. Executive Reports:

Motion to receive Executive reports: *Carried*

  - a) President (*Report included*). The President added comments with respect to the CCEAM conference planned for India in September 2016 and to the issue of Ben Levin's award.
  - b) Past President (*Report included*) *no comments*
  - c) Vice-Presidents (*Report included*) *no comments*
  - d) Secretary Treasurer (*Report included*) *no comments*
  - e) Graduate Student Representative: The graduate students representative, Alysha Sloane, reported on this year's graduate session: "Interviewing for an academic position" The session included a panel of faculty members who have served in search committees and shared their experiences and answered questions from the audience. The session was well attended.

8. Committee and Representative Reports

Motion to receive reports: *Carried*

- a) Thomas B. Greenfield Award (Including award announcement and presentation) (*Report included*). The committee chair Dr. Bonnie Stelmach highlighted the quality of this year's submissions and extended her gratitude to all committee members. The award was given to Dr. Kristen Reimer of the University of Ottawa. Dr. Lorna McLean received the plaque on behalf of Dr. Reimer who was unable to attend the conference this year since she has begun a new position at Monash University in Australia.
- b) Margaret Haughey Award (including award announcement) (*Report Included*). The committee chair Dr. Donald Scott acknowledged the work of the committee members. The award was given to Ayodeji Osiname. Mr. Osiname was not present at the meeting, but will be presented a plaque during the CASEA banquet on May 31<sup>st</sup>.
- c) Distinguished Service Award (*Not presented this year*. Written report submitted by Dr. Brenda Spencer).
- d) CJE Editorial Advisory Board (Written report submitted): Dr. Catherine Hands reported that CJE has now two English language co-editors: Dr. Theodore Christou (Queen's) and Dr. Christopher DeLuca (Queen's). The journal also appointed a new book review editor, Dr. Samira ElAtia (Alberta).
- e) CCEAM (included with President's report). The President reported that the CCEAM Board was expected to announce a decision to withdraw from the conference planned in India, although the Indian affiliate may decide to go ahead with the conference. The decision to withdraw was based on a significant projected financial loss.
- f) BELMAS: Greetings from Mr. Ian Potter, BELMAS representative on CCEAM Board. Mr. Potter announced that BELMAS has created his position as coordinator of international affairs to boost collaboration between associations. He extends an invitation to all CASEA members and their institutions to consider future engagement with BELMAS' initiatives.
- g) CASEA book launch report: This year the book launch session showcased five books from CASEA members. The session took place at the U of C Students' Union Pub "The Den" and it was well attended.

9. New Business:

- a) Proposal and motion from representatives of CJEAP and JEAF. See document circulated earlier. (30 minutes allocated for discussion). Motion: *Be it moved that the Canadian Association for the Study of Educational Administration adopt the Canadian Journal of Educational*

*Administration and Policy as the official journal of the Association and establish an editorial board to oversee its operation and administration.*

Discussion:

- i. Dr. Paul Newton presented the proposal to merge CJEAP and JEAF and to consolidate a formal governance relationship of this new journal with CASEA.
- ii. Dr. Claire Lapointe asked about the journal's French language section and the allocation of editorial support for French language articles. Dr. Newton indicated that the new editorial board would be asked to consider the expansion of the French language section.
- iii. Dr. Jon Young added that the Journal files will be moved to the Open Journal System and would not be hosted by CASEA.
- iv. Dr. James Ryan asked if the Journal has approached publishers to host and maintain the journal. Dr. Newton indicated that no publisher has been contacted, but the new editorial board could discuss moving the journal from an open system to a paid format. It was noted that SSHRC only offers funding for open journals and new granting guidelines require publication in open journals. The new journal could be a venue for these publications.

*Motion Carried.*

b) Motion regarding Greenfield award submission. (See Greenfield report). Motion: *To limit nominations to one per institution or department.*

Discussion:

- i. Dr. Bonnie Stelmach, committee chair, highlighted the tremendous amount work involved in reviewing the submissions and suggested that nominating institutions could submit one dissertation after an internal review process. Nominating institutions could be provided with the evaluation criteria used by the Greenfield committee.
- ii. It was argued that this measure would put students from larger institutions at a disadvantage because their Faculties have more students.
- iii. It was also argued that having an independent committee from CASEA judging the merits of the dissertation could reduce possible biases and favouritism within the nominating institutions.

*Motion not carried.*

c) Bylaw amendment:

Current Bylaw 5: The Executive shall appoint an editor for the Newsletter of the Association.”

Proposed amendment: “The President and Executive will ensure that there is regular communication of events and issues to the membership.” *Motion Carried*

d) Motions associated with Ben Levin case (see President's report):

*Motion: Moved that given the legal advice no further action will be taken on this case and that the CASEA executive be asked to bring back recommendations to amend the bylaws for the next AGM.*

*Motion Carried*

9. Introduction of 2016 – 2018 CASEA Executive.

Dr. Ken Brien introduced the new CASEA executive:

**President:** Dr. Jackie Kirk (Brandon University)

**First VP:** Dr. Shelleyann Scott (University of Calgary)

**Second VP:** Dr. Tory Handford (Thompson Rivers University)

**Secretary/Treasurer:** Dr. Patricia Briscoe (Niagara University)

**Graduate Student Representative:** Ms. Annette Walker (Western University)

**Past President:** Dr. Ken Brien (University of New Brunswick)

10. Adjournment.

Meeting attendance: Gus Riveros, Ken Brien, Shelleyann Scott, Donald Scott, Lorna McLean, Katie Higginbottom, Sofya Malik, Kirk Anderson, Jason Ribeiro, Abdoulaye Anne, Yamina Bouchamma, Daniel April, Marc Basque, Rachael Nicholls, Matthew Meyer, Coral Mitchell, Jim Ryan, Paul Newton, Tim Goddard, Jeff Solheim, Michelle Prytula, David Burgess, Jim Brandon, Janet Okoko, Claire Lapointe, Peter Milley, Tory Handford, Robin Mueller, Jane Preston, Josie Steeves, Jackie Kirk, Katina Pollock, Bonnie Stelmach, Joelle Rodway, Ian Potter, Carmen Mombourquette.