



Annual General Meeting
Monday, June 3, 2019, at Vancouver, UBC
Time: 11:15 am – 1:15pm

Meeting Minutes:

1. Call to order by Shelleyann Scott President.
2. Acknowledgement of the lands and people by Shelleyann.
3. Accept the meeting minutes of 2018 AGM in Regina.
Motion by Jackie Kirk to accept, second by Jim Brandon and all voted to accept.
4. Shelley began the meeting by thanking the executive for their work and efforts and welcome everyone.
5. Executive Reports were presented:

President Report: Shelleyann Scott

- Reviewing the strategies of CSSE to reduce the deficient in budget.
- the meetings were moved online but many discussions on to go back to face to face meetings
- CSSE raised the registration fees for this years conference. Many years since the fees had been raised.
- Katy Ellsworth: Leaving the CSSE. Part time position will be opening up.
- Review of events during CSSE 2019:
 - Book Launch tonight June 3/19 at C
 - Korner's Pub on campus - highlighting two books.
 - Banquet: La Notte – June 4/19
 - Graduate Session was yesterday – June 2/19
 - Past President session & Greenfield award session – following the AGM meeting - June 3/19

Vice President Report: Victoria Handford

- Peer review Process: CSSE system and reviewer is assigned by the system. CASEA emails are being received but CSSE is not being received by members. Jackie suggested to alert members of the peer review by the email

so that people can be alerted. Bonnie S. suggest that people who submit should also be “required” to peer review.

- Selecting the structure of the sessions that CASEA offers (i.e. symposium or multiple papers) in the equity Special Interest Group

Vice-President Report: Pam Osmond-Johnson

- Banquet: pay on the CSSE site and expect it to be earlier for paying for the banquet. Some problems with the payments – be aware of hiccups with payments, etc. ...Let Shelley know if you encounter any problems.
- Book launch: two books: Kelly is unavailable. Another book added. There will also be a graduate student publisher check list at the book launch.

Secretary/Treasurer Report: Patricia Briscoe

- Showed the budget report to the members
- We have a closing balance of \$5583.00

Graduate Student Representative Report: Ayodeji Osiname

- Report that the graduate sessions that took place yesterday was a success.
- Please send any ideas/suggestions for next years' graduate session for next year. Member discussion followed (below)

Open Discussions and topics for membership input/information:

1. Membership ideas of how to use excess money: i.e student travel grants, website, etc. The executive is looking for ideas.
 - Jackie: discussion on how to pay or not pay for website. Process and idea need to be voted. Executive needs to have clear criteria and adjudication process to ensure executive members are not put in vulnerable positions and to keep the process equitable for all students. Executive needs to meet determine the process, etc. ... and the to be voted on by members. Nice to have a consistent financial support because CSSE is inconsistent. Try to find a back-up plan if the surplus is not there. Also, consider funding for the award winners to some degree. In the past Greenfield winner used to receive \$500 but Jackie confirmed it is not in the criteria of the award.
 - Jerome Cransto: Use the money in other ways other than travel grants – Idea: Push for a media campaign for creating more awareness of CASEA to encourage more members. Maybe a networking session with CASEA members and students.
 - Bonnie S: some graduate students are not full time and may not need extra money. Communicating with external groups such as Teachers union: Marketing challenges, etc.
 - Donna Kowalchuk & Laurie Johnston : Identified to get the word out to faculties to attract new members to CASEA.

- Tim H: agree to use some of the money to advertise the CASEA for next years (it is at Western)
- Shellyann: Connect with faculty members or are heads of faculty of Educational Leadership.

Other Business (Discussion or Information):

- Paypal account will be left open because there is no cost
- More innovative Book Launch: open up for ideas to members for ideas. Bonnie suggested that the book launch could be about “how to” for those who wrote a book. Guest speakers.
- CASEA communication: Ensure that the communication is out there. But the communication strategies need to be known by the members. Grad students to work with CJEAP the journal. Go more with the inside out to communicate our events, association, etc.
 - We need some new ways to advertise – go out with CSSE to advertise the book launch.
- Jim: generate a book launch every other year. Ways to build a community and publish a book around a theme and the association could read a response to the book.
- Shelley: send any ideas or suggestion for the book launch please send to her or the executive.

Presentation to Add another CASEA award by Tori Handford and Jim Brandon:

Tori presented a case for adding a new CASEA award for mid-career members.

Tori presented a motion to form a committee of four-people to establish a Ken Leithwood award for the research and mentorship. Moved by: Tori Seconded by Jim B.

Discussion : Members discuss the motion of a Ken Leithwood Lifetime Achievement Award.

Dawn W. submitted an email response and read by Tim Howard. That a life time award is a great idea but not to call it Ken Leithwood. He has never been a member of CASEA.

Jerome: not in favor of naming another award after another white man.

Bonnie: questions do we need another award in CASAE? Sabre agreed.

Tim Howard: Stated that if the motion is being put forth then a Friendly amendment to the motion to remove the Person’s name (Ken Leithwood) in the award.

Bonnie: How is the award different to the CASEA distinguished service award? Finding a way to recognize those who are doing well in research impact.

Gus: First asked what is missing in the CASEA distinguished service award?

Tim suggested to take the current motion off the table.

Shelly made a suggestion to amend this motion to take time to review the CASEA award criteria and bring the discussion back to the members. Shelly then suggested that the motion be withdrawn and Members to review the current awards and bring suggestions to the executive.

Report from the new special interest committee; Equity and Social Justice by Carolyn Shields:

- The committee met yesterday (Sunday, June 2, 2019).
- Their discussion included: frameworks used and gaps, new ideas to be brought to the conversation; Possibility of getting some CASEA funding and/or going after a SHRCH grant; Mapping a framework in the field of equity and social justice; more Bilingual sessions at CASEA.

- She sent out a call for papers for the conference to the 25 interested members who have papers in the subject area: equity, inclusion.
- Like to ask to move to form a working group to discuss the equity and inclusion framework. Shelley suggested that Carolyn send out a call to members that describes what the working committee would be. Carolyn will work with the executive to ensure the committee is equitable and represented from various regions, etc.
- Call for articles for an edited book on equity, social justice in leadership in Canada and Carolyn will forward the call to the committee and CASEA members thereafter.

CCEAM Report: Carolyn Shields

Paul Miller is now the new president of CCEAM

Ken Brien is now the past president

And Carolyn Shields is the new vice president fo CCEAM

The 50th anniversary CCEAM Sept 1-4, 2020 in Kuala Lumpur

Final Comments

Jim thanked Shelly for her service. And Bonnie thanked the executive for their work for CSSE

Adjournment.

Shelley motion to adorn the CASAE 2019 AGM.

Second by Jim Brandon and all members in favor.