

## Open Conference System Login

\*\*\*FOR SECURITY, PLEASE NOTE THAT THE OCS DATABASE IS NOT LINKED TO THE CSSE MEMBERSHIP DATABASE. THE OCS ACCOUNT IS SEPARATE FROM YOUR MEMBERSHIP ACCOUNT. YOUR LOGIN AND PASSWORD MAY BE DIFFERENT.\*\*\*

To submit a CSSE proposal you will be directed to the Open Conference System (OCS). The steps to logging in will depend on your previous access to this system.

### 1a. Have Previous OCS Account

If you have created an account on this system in the past, you may login with your existing OCS Username and Password.

The screenshot shows the OCS login page for the 44th CSSE Conference (2016). The page has a red navigation bar with links: HOME, ABOUT, LOG IN, ACCOUNT, SEARCH, CURRENT CONFERENCE, ARCHIVE, ANNOUNCEMENTS, and MEMBERSHIP. Below the navigation bar, there is a 'Log In' section with a form containing 'Username' and 'Password' fields, a 'Remember my username and password' checkbox, and a 'Log In' button. There are also links for 'Not a user? Create an account with this site' and 'Forgot your password?'. The page is branded with the 'energizing communities congress 2016' logo and the text 'OF THE HUMANITIES AND SOCIAL SCIENCES'. On the right side, there are sections for 'OPEN CONFERENCE SYSTEM', 'LANGUAGE' (English), 'Conference Help', 'USER' (Username, Password, Remember me, Log In), 'NOTIFICATIONS' (View, Subscribe / Unsubscribe), 'CONFERENCE CONTENT' (Search), and 'Conference Information' (Overview, Table of Contents, Newsletters, Contact).

### 1b. No Previous OCS Account

If you have never created an account on this system in the past, click on **Not a user? Create an account with this site.**

Canadian Society for the Study of Education  
Société canadienne pour l'étude de l'éducation 2016  
44th CSSE Conference | 44e congrès de la SCÉÉ

HOME ABOUT LOGIN ACCOUNT SEARCH CURRENT CONFERENCE ARCHIVE ANNOUNCEMENTS MEMBERSHIP

Home » Log In

**Log In**

Username:

Password:

Remember my username and password

**Not a user? Create an account with this site**  
**Enter your password:**

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**energizing communities**

**congress 2016**

OF THE HUMANITIES AND SOCIAL SCIENCES

VIEW CURRENT CONFERENCE

LANGUAGE  
English

Conference Help

USER  
Username:   
Password:   
 Remember me

NOTIFICATIONS  
• View  
• Subscribe / Unsubscribe

CONFERENCE CONTENT  
Search  
  
Search

Conference Information  
• Overview  
• Tech Policies  
• Presentations  
• Timeline  
Browse

You will then be required to fill in the form below (ensure that you select the **Author** role indicated near the bottom). We recommend that you use the same login credentials as your CSSE membership account.

**Profile**

Form Language:

To enter the information below in additional languages, first select the language.

Username\*:

The username must contain only lowercase letters, numbers, and hyphens/underscores.

Password\*:

The password must be at least 6 characters.

Repeat password\*:

Confirmation:  Send me a confirmation email including my username and password

Working languages:  English  
 Français

Create account as:  Reader: Notified by email on publication of presentations.  
 Author: Able to submit items to the conference.

## 2. Proposal Submission

You will then see the **User Home** screen. Click on **New Submission** to proceed to the Proposal Submission area.

Once logged in, follow the instructions on the pages that follow starting with the page shown below:

Please note that you add your abstract in a text box. Please copy your abstract into Notepad first before pasting into the text box. This will remove any hidden formatting. Please type your title into the appropriate field. If you “copy and paste”, please remove any “return”; the title should be a single string. You attach your summary to the submission file (no PDFs).

The OCS has a “help” section.