



Where ideas work

**BC Public Service  
Ministry of Education  
Victoria**

**Director, Assessment Administration, Analysis and Reporting**

**Bring your vision, leadership and strategic planning skills to this to this challenging leadership role**

Salary \$76,200.00 - \$105,700.00 annually

The Education Programs Division plays a central role in supporting the Ministry's vision through the development of a world-leading education system that is high-quality, student centred, and future focused. The Curriculum and Assessment Branch manages all activities related to curriculum design and development; large-scale assessment design, delivery, marking and results-reporting; and student reporting policies to support student success.

The Director, Provincial, National and International Assessments leads the administration, marking, analysis and results reporting of the Grade 4 and 7 Provincial Foundation Skills Assessment and the Grade 10 and 12 Provincial Graduation Assessments. The position also directs all activities related to the administration and reporting of National and International Assessments and represents BC on a national assessment committee. The Province's assessment programs are constantly evolving; there is a continuous improvement cycle of designing, developing and creating new policies and programs. The position requires significant creativity, decision-making and management expertise to develop and manage these changes while managing the ongoing operation and implementation of existing programs.

Qualifications for this role include:

- Degree in Education, Educational Measurement, Psychology, or related discipline, and considerable recent, related experience in senior positions; or equivalent combination of education and experience.
- Considerable, recent, related experience includes:
  - Experience with test construction, assessment design and marking procedures.
  - Experience with analysis, interpretation and results reporting of large-scale testing.
  - Experience in leading, directing and supervising professionals and work teams by establishing goals and evaluating performance.
  - Experience in developing and maintaining effective working relationships with officials in various levels of government, stakeholder organizations, special interest groups and the public.
  - Experience working with and providing advice to executive members and/or ministerial leaders.
  - Experience in managing a program budget.
  - Experience in effective project management; planning and supervision of complex, multi-year projects.
  - Experience teaching in the K-12 system or experience working with teachers and other educators.

For more information and to apply by September 29, 2019, please go to:

<https://bcpublicservice.hua.hrsmart.com/hr/ats/Posting/view/64147>