



Where ideas work

**BC Public Service
Ministry of Education
Vancouver**

Senior Project Manager and Policy Advisor

An opportunity to showcase your project management and leadership excellence

Salary \$65,600.24 - \$90,900.08 annually

The Teacher Certification Branch is part of the Ministry of Education and works within a legislative mandate (the Teachers Act) to ensure that educators in the K-12 school systems in BC meet and maintain standards of competence and conduct required to keep students safe and to foster public trust and confidence in the teaching profession. The Branch processes approximately 6000 annual applications for certification, as well as practice fees and criminal record checks for 73,000 certified teachers. Under delegation from the Director of Certification, the Branch assesses applicants for certification, and issues, suspends and cancels teaching certificates.

The Senior Project Manager and Policy Advisor manages the development, implementation and evaluation of major projects, or business components of large multi-faceted projects with multiple key deliverables. Projects are taken from original concept through to completion. This position also coordinates and leads the research, analysis, development and implementation of strategic policies and provides advice on teacher certification related legislation and standards.

The BC Public Service is committed to creating a [diverse workplace](#) to represent the population we serve and to better meet the needs of our citizens. Consider joining our team and being part of an innovative, inclusive and rewarding workplace.

Qualifications for this role include:

- Degree in education, social sciences, law, business administration, public administration, related field or equivalent. An equivalent combination of education and experience may be considered.
- Experience in planning, coordinating and managing complex projects/assignments, or leading a component (e.g., sub-project) of a major project.
- Experience managing relationships with senior level stakeholders and leading consultation sessions.
- Experience in directing the work for other project managers, professional employees, and/or consultants.
- Experience in policy development.
- Experience in concisely and persuasively writing a range of documents/content

For more information and to apply by October 3, 2019, please go to
<https://bcpublicservice.hua.hrsmart.com/hr/ats/Posting/view/64162>