

CALL FOR APPLICATIONS

November 2020

ASSISTANT ENGLISH EDITOR

The McGill Journal of Education/Revue des sciences de l'éducation de McGill (MJE/RSEM) is seeking an Assistant English Editor. Founded in 1966, the MJE is a leading Canadian bilingual scholarly journal with a longstanding commitment to manuscripts published in English and French. The journal is primarily supported through SSHRC's Aid to Scholarly Journals program. Hosted in McGill's Faculty of Education with an editorial collaboration from Université de Montréal and Université du Québec à Montréal, the MJE is a generalist open-access Journal that publishes three times a year on a broad range of topics related to education.

The Assistant English Editor will have the opportunity to work in close collaboration with the MJE editorial team as well as with the two Managing Editors, Marianne Filion and Philippe Paquin Goulet. The Assistant Editor will share responsibility with the English editors (Professors Strong-Wilson, Asghar, and Zanazanian) for manuscripts submitted in English. While it is anticipated that the Assistant Editor will enrich the journal by bringing their own areas of expertise, one of the expectations (as a generalist journal) is that the editor be open to venturing beyond those areas so as to work with all manuscripts submitted to the journal. In this, the editor will work closely with, and be mentored by, Dr Strong-Wilson. The Assistant Editor will also be an integral part of the editorial team, involved in shaping the overall intellectual direction of the journal and encouraging submissions nationally and internationally.

TASKS

- 01 Assigning reviewers to a manuscript
- 02 Issuing publication decisions based on reviewer evaluations
- 03 Communicating with authors and reviewers
- 04 Undertaking a close reading of manuscripts prior to publication

The Editor may also be involved in organizing special issues and/or mini-special issues. The Editor will be actively engaged in outreach, encouraging authors to submit manuscripts to the journal; consulting with, as well as recommending international editorial board members; promoting the journal widely within the scholarly community as well as within educational communities; and contributing to SSHRC applications (e.g., SSHRC's Aid for Scholarly Journals).

The journal is looking for applicants willing to commit to at least a three-year editorship. The individual should be fully proficient in the English language (spoken; read; written). This position would be ideal for a tenure-track or assistant professor looking to expand their academic network, to learn about the rapidly advancing world of journal publishing, and to work as part of a bilingual inter-university editorial team.

Please kindly include a résumé and cover letter addressed to Editor-in-Chief Teresa Strong-Wilson in your application, and send it electronically to the Managing Editors (mje.education@mcgill.ca) by January 30, 2021.

