



Where ideas work

**Ministry of Education
Victoria**

**Provincial Assessment Coordinator
\$71,298.93 - \$81,387.14 annually plus 3.3% Temporary Market Adjustment**

Contribute your flair for organization and prioritization

The Curriculum and Assessment Branch develops and manages programs that systematically gather information from a variety of sources to determine the extent to which B.C. students are achieving the knowledge, skills and understanding prescribed in the provincial curriculum. The branch is responsible for the design, development and administration of provincial assessments, the management of national and international assessments, and the psychometric analysis of assessment results. The branch also sets policies and procedures to allow students with special needs the accommodations necessary to write provincial assessments and develops classroom assessment and student reporting policy, guidelines and tools for teachers.

Your primary responsibility in this position will be to oversee the design and ongoing development of the Grades 4 and 7 Numeracy Assessments, ensuring provincial standards and sound principles of large-scale assessment align with the direction of curriculum and other key areas of education in the Province. This will include assessment specification development, item writing, field testing, establishing scoring standards and resources, test preparation, reviews, final production, and standard setting. You will also provide direction and support to other essential assessment areas, including classroom assessment, graduation assessments and national/international assessments as required.

Qualifications for this role include:

- Bachelor's Degree or higher in Education or a related field; AND a minimum of 3 years' experience teaching in the K-12 education system; OR a minimum of 3 years' experience working with teachers and other educators;

Related experience may include the following:

- Experience developing and/or implementing assessments;
- Experience with test construction, measurement theories and/or assessment design;
- Experience in managing, planning and organizing complex, large-scale projects;
- Experience selecting, managing and leading professional teams comprised of educational stakeholders;
- Experience in effective project management; planning and supervision of projects.

Preference may be given to applicants with the following:

- Master's Degree or higher in Education or a related field.
- Certification or eligible to be certified through the Ministry of Education Teacher Regulation Branch.
- Experience teaching students at the primary levels.
- Experience researching assessment theory, policy and jurisdictional trends; analyzing findings and presenting recommendations to executive.
- Experience with classroom technology instruction such as student mobile devices (laptops, netbooks, tablets or smartphones) social media or virtual space applications.
- Experience working in English and French.

For more information and to apply online by January 4, 2021, please go to:

<https://bcpublicservice.hua.hrsmart.com/hr/ats/Posting/view/72880>