

Canadian Society for the Study of
Education
XLVIII Annual General Meeting
Virtual
17 June 2020

Société canadienne pour l'étude de
l'éducation
XLVIII^e Assemblée générale
annuelle
Virtuelle
Le 17 juin 2020



AGENDA

XLVIII ANNUAL GENERAL MEETING

17 June 2020

Virtual Meeting Room :: 12:00 – 1:00 P.M.

1.	Call to Order and Adoption of Agenda [MOTION: that the agenda be adopted.]	Thomas
2.	Approval of the Minutes	
	2.1 AGM, May 2019, The University of British Columbia [MOTION: that the minutes of the XLVII Annual General Meeting be approved.]	Thomas
	2.2 Business Arising from Previous Minutes	Thomas
3.	President's Report	Thomas
4.	Federation for the Humanities and Social Sciences	Miller
5.	Secretary-treasurer's Report	
	5.1 2019 Financial Report [MOTION: that the 2019 financial report be accepted.]	Kane
	5.2 2021 Budget [MOTION: that the 2021 budget be approved.]	Kane
	5.3 Appointment of auditors [MOTION: that the firm McCay Duff LLP be appointed auditors for 2020 fiscal year.]	Kane
6.	Elections and Governance	
	Results of 2020 Elections [MOTION: that the results of the 2020 elections be accepted.]	Thomas
7.	Other Business Awards	Thomas
8.	Next Meeting (University of Alberta, 29 May – 2 June 2021) [tentative]	Thomas
9.	Adjournment [MOTION: that the meeting be adjourned.]	Thomas

The voice of Canada's educational research community * La voix de la communauté canadienne des chercheuses et des chercheurs en éducation

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Association of Canadian Deans of Education (ACDE) • Canadian Association for Curriculum Studies (CACS) • Canadian Association for Educational Psychology (CAEP)
 • Canadian Association for Teacher Education (CATE) • Canadian Association for the Study of Educational Administration (CASEA) • Canadian Association for the Study of Indigenous Education (CASIE)
 • Canadian Association for the Study of Women and Education (CASWE) • Canadian Association of Foundations of Education (CAFE) • Canadian Educational Researchers' Association (CERA)
 • Comparative and International Education Society of Canada (CIESC) • Canadian Committee of Graduate Students in Education (CCGSE)

Association canadienne de chercheurs en éducation (ACCE) • Association canadienne des doyens et doyennes d'éducation (ACDE) • Association canadienne en psychopédagogie (ACPE)
 • Association canadienne pour la formation des enseignants (ACFE) • Association canadienne pour l'étude de l'administration scolaire (ACÉAS)
 • Association canadienne pour l'étude de l'éducation des autochtones (ACÉEA) • Association canadienne pour l'étude des fondements de l'éducation (ACÉFÉ)
 • Association canadienne pour l'étude du curriculum (ACÉC) • Association canadienne pour l'étude sur les femmes et l'éducation (ACÉFÉ)
 • Société canadienne d'éducation comparée et internationale (SCÉCI) • Comité canadien des étudiants diplômés en éducation (CCÉDE)

MINUTES

XLVII ANNUAL GENERAL MEETING

The University of British Columbia :: 4 June 2019

Ponderosa Commons Oak House Ballroom 12:15 – 1:15 P.M.

Present were: Lynn Thomas (President), Nicholas Ng-A-Fook (Past President), Ruth Kane (Secretary-Treasurer), Dwayne Donald (Vice-president), members of the board of directors, and approximately 50 other members of the Society.

Quorum was achieved. (3% of 800 members = 24)

1.	<p>Call to Order and Adoption of Agenda</p> <p>Lynn Thomas called the meeting to order at 12:35 P.M. local time. Dr. Thomas recognized the great warmth and welcoming atmosphere at The University of British Columbia and the Musqueam lands where the university is located.</p> <p>MOTION: that the agenda be adopted. Michele Jacobsen/Nancy Maynes CARRIED</p>
2.	<p>Approval of the Minutes</p> <p>2.1 AGM, May 2018, University of Regina</p> <p>MOTION: that the minutes of the XLVI Annual General Meeting be approved.</p> <p>Michele Jacobsen/Nicholas Ng-A-Fook CARRIED</p>
	<p>2.2 Business Arising from Previous Minutes</p> <p>There was no business arising from the minutes discussed.</p>
3.	<p>President's Report</p> <p>Dr. Thomas reviewed the change of officers and key people within CSSE. Dr. Thomas reported on the change in French-language editor (rédactrice) of the Canadian Journal of Education (CJE). Dr. Thomas welcomed the recently appointed English-language CJE editorial team. Dr. Thomas recognized the tremendous service of Dr. Rollande Deslandes (UQTR), Dr. Chris De Luca (Queen's), and Dr. Ted Christou (Queen's) to the CJE. Dr. Marie-France Bérard (UBC) was thanked for her contribution to the CSSE board of directors as vice-president (Francophone). The year in review included a better anticipated economic position for CSSE following the 2019 conference.. The CSSE staff, Katy Ellsworth, Mike Holden, Barb Ford, and Tim Howard, are a great team that keep the organization moving along. The CSSE board of directors will continue to work on policies that give direction to how the Society and the board of directors function.</p>
4.	<p>Secretary-treasurer's Report</p> <p>4.1 2018 Financial Report</p> <p>MOTION: that the 2018 financial report be accepted. Ruth Kane/Michele Jacobsen CARRIED</p>

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4.2	<p>2020 Budget MOTION: that the 2020 budget be approved. Ruth Kane/Blaine Hatt CARRIED</p> <p>A point was raised about the need for CSSE to be aware of its ecological footprint in its affairs and events, and how to reduce them.</p>
4.3	<p>Appointment of auditors MOTION: that the firm McCay Duff LLP be appointed auditors for 2019 fiscal year. Ruth Kane/Dwayne Donald CARRIED</p>
5.	<p>Elections and Governance - Report of the 2019 Nominating Committee MOTION: that the report of the nominating committee be accepted.</p> <p>President: Lynn Thomas (Sherbrooke) – second year of two-year term President-Elect: Jacqueline Ottmann (Saskatchewan) – one-year term Vice-president (Francophone): Abdoulaye Anne (Laval) – year one of four-year term Vice-president (Anglophone): Dwayne Donald (Alberta) - appointed – year four of four-year term Secretary-Treasurer: Ruth Kane (Ottawa) – year two of four-year term Representatives of the Associations members (as elected by the Associations): ACDE – Cathy Bruce (Trent) CACS – Kathryn Ricketts (Regina) and Dawn Wiseman(Bishop’s) CAEP –Jeffrey MacCormack (Lethbridge) and Jennifer Katz (UBC) CAFE – Lynn Lemisko (Saskatchewan) CASEA – Shelleyann Scott (Calgary) CASIE – Aubrey Hanson (Calgary) and Dustin Louie (Calgary) CASWE – Hong Fu (Victoria) CATE – Michele Jacobsen (Calgary) CCGSE – Patricia (Trish) Jagger (Alberta) CERA – Louis Volante (Brock) CIESC – Steve Sider (WLU)</p>
6.	<p>Other Business Dr. Thomas thanked the directors for their service to CSSE. The Faculty of Education and its faculty at The University of British Columbia, and in particular the Dean of Education, Dr. Blye Frank and the staff were thanked for their hospitality and warmth during the conference.</p>
7.	<p>Next Meeting The next annual general meeting will take place at Western University during the CSSE conference, 30 May - 3 June 2020.</p>
8.	<p>Adjournment MOTION: that the meeting be adjourned. Blaine Hatt</p> <p>The meeting was adjourned at 1:20 P.M. local time.</p>

CSSE President's Report 2020

Kwai, hello,

The year 2020 is a year like no other, and it will not be soon forgotten by those of us who are living through the global pandemic and its aftereffects. This brief report outlines the highlights of this year for CSSE from 2019-2020.

I would like to begin by thanking the members of the CSSE executive for their support and collegiality: Jackie Ottmann, Dwayne Donald, Abdoulaye Anne and Ruth Kane. The work of CSSE is a collective effort and I greatly appreciate working with this wonderful team. The executive recently wrote a statement against racism and discrimination against Black, Aboriginal and Asian people, which can be found on the CSSE website <https://csse-scee.ca/>

I would also like to thank the members of the Board of Directors for their contributions. In November 2019 the Board of Directors met in Ottawa for two days of discussion on various policies, including how to move forward with a policy on accessibility and equity, particularly in terms of conference attendance. A working group was named to follow up on exploring different options for improving accessibility to the annual conference for CSSE members who have physical limitations, financial restrictions and who are caregivers for children and other family members.

Another topic that was discussed at this meeting was the importance of connecting with the local First Nations communities where the conference is being held. There are concerns about going beyond land acknowledgement to ensure that conference attendees have opportunities to learn about the history of the land and about educational initiatives of the people on whose land the conference is being held. This discussion led to the proposal of creating an Indigenous vice president position in addition to the francophone and anglophone positions that currently exist. This proposal will be voted on during the AGM.

I would like to thank the editorial board at our CJE/RCÉ, Nancy Maynes, Blaine Hatt, Thomas Ryan and Carole Fleuret, editors, and Adam Adler book editor for their excellent work over the past year. Sharon Hu has done an admirable job as managing editor this year and we are grateful for her contributions.

In March 2020 the Board of Directors made the momentous decision not to hold the 2020 annual conference. Congress had offered technological support to hold a virtual conference, but the association directors were unanimous in stating that everyone has too much to do already and that we are simply not in a place where we can plan an effective virtual conference at this time.

I would like to extend my grateful thanks to all the program chairs in the associations for their hard work in putting together a wonderful program that we were not able to use. You did a fabulous job! I would also like to thank all the people at Western University who began working on the conference back in the summer of 2019, only to have it cancelled. Many thanks to the team at Western, especially Acting Dean Kathy Hibbert and Associate Dean Research Perry Klein, who have been a generous and gracious support to CSSE throughout the process of conference planning. We also thank the very hardworking and tireless Local Arrangements Coordinators, Jenn Heidenheim and Rene D'Souza. And of course, I thank Mike Holden, our conference manager and program wizard, who has done a truly amazing job this year, his first as conference manager.

Finally, last but definitely not least, I must thank Barb Ford who takes care of membership services and Tim Howard, our director of administration, who works tirelessly to keep us organised and provides information on everything to do with CSSE and the associations. We could not run CSSE without him!

We are making CSSE history by holding our annual AGM online this year and hope that many of you will join us. My second year as president has come to an end and I welcome the new president Jackie Ottmann of the University of Saskatchewan. I look forward to seeing many of you at the 2021 conference at the University of Alberta in Edmonton.

Wliwni and take good care.

Respectfully submitted,

Lynn Thomas

Nikitawtegwak (Sherbrooke, QC)

CSSE INCOME STATEMENT
ÉTAT DES RÉSULTATS DE LA SCÉÉ
June 2020
Juin 2020

Summary / Sommaire

Revenues / Revenus

	2019 Actual Figures Montant réel	2020 Approved Budget Budget approuvé	2020 Budgetary Estimates Prévisions budgétaires	2021 Budget Budget
Annual Conference / Congrès annuel ⁽²⁾	\$ 180,120	\$ 128,000	\$ -	\$ 115,000
CJE / RCÉ	\$ 51,223	\$ 55,000	\$ 53,480	\$ 53,480
General Revenues (Membership and Other Revenues) / Revenus généraux (Cotisations et autres revenus)	\$ 221,610	\$ 229,663	\$ 153,622	\$ 164,694
	<u>\$ 452,953</u>	<u>\$ 412,663</u>	<u>\$ 207,102</u>	<u>\$ 333,174</u>

Expenses / Dépenses

Annual Conference / Congrès annuel ⁽²⁾	\$ 93,311	\$ 84,500	\$ 20,916	\$ 78,500
CJE /RCÉ	\$ 57,912	\$ 56,500	\$ 50,180	\$ 51,130
Publications and Web / Publications et Web	\$ 3,330	\$ 7,500	\$ 6,250	\$ 7,500
Prizes / Prix	\$ 300	\$ 14,300	\$ 650	\$ 14,000
General Expenses / Dépenses générales	\$ 229,427	\$ 250,350	\$ 219,622	\$ 217,977
	<u>\$ 384,279</u>	<u>\$ 413,150</u>	<u>\$ 297,618</u>	<u>\$ 369,107</u>

Net Revenue / Revenu net ⁽¹⁾	\$68,674	(\$487)	(\$90,516)	(\$35,933)
Operating Surplus - Start / Excédent d'exploitations - Début	<u>(\$31,565)</u>	\$ 37,109	\$ 37,109	
Operating Surplus - End / Excédent d'exploitations - Fin	\$37,109	\$36,622	(\$53,408)	
Capital Fund / Fonds de capital ⁽¹⁾	<u>\$250,000</u>			
Balance / Solde	\$287,109			

⁽¹⁾ Past deficits reduced CSSE's accumulated surplus.
The CSSE Board of Directors agreed to build the
accumulated surplus close to one year's operating expense.

⁽²⁾ Annual Conference: In 2019, budgetted surplus was
\$105,000; 2019 surplus was \$86,809

Revenues / Revenus	2019	2020	2020	2021
	Actual	Approved	Budgetary	Budget
	Figures	Budget	Estimates	Budget
	Montant	Budget	Prévisions	Budget
	réel	approuvé	budgétaires	
<u>Annual Conference / Congrès annuel</u>				
Registration / Inscription ⁽¹⁾⁽²⁾	\$ 179,407	\$ 128,000	\$ -	\$ 115,000
Other - Programme Enrichment / Autres - Enrichissement du programme ⁽⁴⁾	\$ 713	\$ -	\$ -	\$ -
Sub-total / Total partiel	\$ 180,120	\$ 128,000	\$ -	\$ 115,000
<u>Publications</u>				
Secretariat Services (CJE) / Services du secrétariat (RCÉ)	\$ -	\$ -	\$ -	\$ -
Other / Autre ⁽²⁾	\$ -	\$ -	\$ -	\$ -
Sub-total / Total partiel	\$ -	\$ -	\$ -	\$ -
<u>Membership / Adhésion</u>				
Associate Institutional / Associés institutionnels	\$ -	\$ -	\$ -	\$ -
Individual / Individuels ^(2a)	\$ 101,840	\$ 111,000	\$ 96,250	\$ 111,000
Institutional / Institutionnels ^(2b)	\$ 19,380	\$ 18,000	\$ -	\$ 18,000
Sub-total / Total partiel	\$ 121,220	\$ 129,000	\$ 96,250	\$ 129,000
<u>Other Revenue / Autres revenus</u>				
Charitable Donations / Dons de charité	\$ 538	\$ 750	\$ 730	\$ 730
Interest & Exchange / Intérêt et échange ⁽³⁾	\$ 1,753	\$ 1,813	\$ 1,500	\$ 1,300
Secretariat Services / Services du secrétariat	\$ 98,099	\$ 98,100	\$ 55,142	\$ 33,664
Prizes / Prix	\$ -	\$ -	\$ -	\$ -
Miscellaneous / Divers ⁽⁴⁾	\$ -	\$ -	\$ -	\$ -
Sub-total / Total partiel	\$ 100,390	\$ 100,663	\$ 57,372	\$ 35,694
Total	\$ 401,730	\$ 357,663	\$ 153,622	\$ 279,694

⁽¹⁾ A five-year average was used as necessary to determine the 2020 & 2021 budget amounts with a 2% registration fee increase.

^(2a) 2018 - 1372 members, 2019 - 1225 members, used 5-year average for 2021 budget.

^(2b) 2018 - 37 members, 2019 - 36 members, used 5-year average for 2021 budget.

⁽³⁾ includes interest receivable on \$218,000 GICs

⁽⁴⁾ Based on previous year.

⁽²⁾ In 2019, there were 1425 delegates.

Expenses / Dépenses	2019	2020	2020	2021
	Actual	Approved	Budgetary	Budget
	Figures	Budget	Estimates	Budget
	Montant	Budget	Prévisions	Budget
	réel	Approuvé	budgétaires	
Annual Conference / Congrès annuel				
Programme APP, booklet, branding / APPLI, livret de programme, marquage	\$ 14,548	\$ 14,000	\$ 6,774	\$ 14,000
Conference Travel Support / Appui pour voyage au congrès	\$ 17,953	\$ 18,000	-	\$ 18,000
Other Grants / Autres subventions	\$ -	\$ -	\$ -	\$ -
Plenary Session & Guest Speakers / Séance plénière & conférenciers invités	\$ 512	\$ 1,500	\$ -	\$ 1,500
Reception / Réception	\$ 5,114	\$ 4,500	\$ -	\$ 4,500
Translation / Traduction	\$ 4,450	\$ 4,000	\$ 1,204	\$ 4,000
Programme Enrichment / Enrichissement du programme	\$ 1,696	\$ 3,500	\$ 419	\$ 3,000
Audio-visual / Audio-visuel	\$ 9,596	\$ 8,000	\$ -	\$ 8,500
Programme Committee / Comité du programme	\$ 1,258	\$ 1,000	\$ 1,480	\$ 1,000
Administration (Roundtables, AGM, Staff/Tables rondes, AGA, personnel)	\$ 38,183	\$ 30,000	\$ 11,039	\$ 24,000
Sub-total / Total partiel	\$ 93,311	\$ 84,500	\$ 20,916	\$ 78,500
Publications				
Web and Database / Le Web et la base de données	\$ 2,124	\$ 5,000	\$ 5,000	\$ 5,000
CSSE support to CJE / Support de la SCÉÉ à la RCÉ	\$ -	\$ -	\$ -	\$ -
Newsletter / Bulletin	\$ 1,206	\$ 2,500	\$ 1,250	\$ 2,500
Sub-total / Total partiel	\$ 3,330	\$ 7,500	\$ 6,250	\$ 7,500
Board and Committees / Conseil et comités				
Ad Hoc Committees / Comités ad hoc	\$ -	\$ 150	\$ 150	\$ 150
Board of Directors / Conseil d'administration ⁽¹⁾	\$ 22,180	\$ 20,000	\$ 21,000	\$ 21,000
Representative Expenses / Dépenses pour la représentation	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
Standing Committees / Comités permanents ⁽¹⁾	\$ -	\$ -	\$ -	\$ -
Executive Committee / Bureau de direction	\$ 710	\$ 500	\$ 500	\$ 500
Sub-total / Total partiel	\$ 22,889	\$ 23,650	\$ 24,650	\$ 24,650
Prizes and Activities / Prix et activités				
Carol Crealock Award / Prix Carol-Crealock	\$ -	\$ 200	\$ 200	\$ 200
Coutts Award / Prix Coutts	\$ -	\$ 1,500	\$ 150	\$ 1,500
CJE Awards / Prix de la RCÉ	\$ 300	\$ 600	\$ 300	\$ 300
New Scholar Fellowships / Bourses pour les nouveaux chercheurs	\$ -	\$ -	\$ -	\$ -
Short-term Scholarly Events / Événements ponctuels axés sur la recherche	\$ -	\$ 12,000	\$ -	\$ 12,000
Sub-total / Total partiel	\$ 300	\$ 14,300	\$ 650	\$ 14,000
Administration and Overhead / Frais généraux du bureau				
Communications ^(a)	\$ 4,189	\$ 4,000	\$ 4,000	\$ 4,000
Cdn Cmte of Grad Students in Educ / Com can d'étudiants cycles sup en éduc	\$ 2,885	\$ 3,000	\$ 3,000	\$ 3,000
General Admin & Overhead / Frais généraux du bureau ^(b)	\$ 10,354	\$ 10,000	\$ 10,000	\$ 10,000
Office Equipment / Equipement de bureau ^(c)	\$ 5,023	\$ 9,000	\$ 7,000	\$ 7,000
Office & Directors' Insurance / Assurance pour le bureau et les administr.	\$ 6,741	\$ 6,700	\$ 6,800	\$ 6,800
Office Rent / Loyer de bureau	\$ 9,522	\$ 9,500	\$ 9,500	\$ 9,500
Printing, Duplicating & Supplies / Imprimerie et four. de bureau	\$ 935	\$ 1,500	\$ 1,000	\$ 1,500
Professional Services / Services professionnels ^(d)	\$ 6,688	\$ 7,000	\$ 7,000	\$ 7,000
Payroll / Salaires ^(f)	\$ 151,832	\$ 167,000	\$ 137,672	\$ 135,527
Memberships / Affiliations ^(e)	\$ 8,368	\$ 9,000	\$ 9,000	\$ 9,000
Sub-total / Total partiel	\$ 206,537	\$ 226,700	\$ 194,972	\$ 193,327
Total	\$ 326,367	\$ 356,650	\$ 247,438	\$ 317,977

⁽¹⁾ Most of these costs will be incurred in November.

^(a) includes telephone service, long distance, Internet, postage and courier (net of shared costs)

^(b) includes advertising & promotion, bank charges, credit card commissions, misc

^(c) includes mailing equipment, amortization, service contract and computer/software upgrades

^(d) includes audit, legal fees, and general translation

^(e) includes membership in the CFHSS and CEA

^(f) this amount includes a reduction in time worked by Tim Howard by one day per week [1/2 of 2020, and all of 2021]

Canadian Journal of Education
Revue canadienne de l'éducation
June 2020
Juin 2020
Income Statement
État des résultats

	2019 Actual Figures Montant réel	2020 Approved Budget Budget approuvé	2020 Budgetary Estimates Prévisions budgétaires	2021 Budget Budget
Advertising / Annonces	\$ -	\$ -	\$ -	\$ -
SSHRC Grant / Subvention du CRSH	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Royalties / Redevances ⁽¹⁾	\$ 21,123	\$ 25,000	\$ 23,480	\$ 23,480
Transfer from CSSE for membership / Virement de la SCÉÉ	\$ -	\$ -	\$ -	\$ -
Interest / Intérêt	\$ 100	\$ -	\$ -	\$ -
Other / Autre	\$ -	\$ -	\$ -	\$ -
Total	\$ 51,223	\$ 55,000	\$ 53,480	\$ 53,480

Expenses / Dépenses

Management Administration - Personnel / Gestion par la SCÉÉ - personnelle	\$ 14,263	\$ 15,000	\$ 9,880	\$ 9,880
Administration expenses / Dépenses administratives ⁽¹⁾	\$ 523	\$ 750	\$ 750	\$ 750
Institutional administrative support / Soutien administratif institutionnel	\$ 18,750	\$ 15,000	\$ 15,000	\$ 15,000
Editorial Work / Travail de rédaction	\$ 23,009	\$ 22,000	\$ 23,000	\$ 23,000
Abstract translations / Traductions des résumés	\$ 456	\$ 2,000	\$ 750	\$ 750
Editorial Board / Comité de rédaction	\$ 114	\$ 200	\$ -	\$ 200
Web	\$ 797	\$ 800	\$ 800	\$ 800
Promotion	\$ -	\$ 750	\$ -	\$ 750
Total	\$ 57,912	\$ 56,500	\$ 50,180	\$ 51,130

Summary / Sommaire

Revenues / Revenus	\$ 51,223	\$ 55,000	\$ 53,480	\$ 53,480
Expenses / Dépenses	\$ 57,912	\$ 56,500	\$ 50,180	\$ 51,130
Surplus (Deficit) / Revenu net	(\$6,689)	(\$1,500)	\$3,300	\$2,350
Surplus (Deficit) - Beginning / Excédent - Début	-\$ 28,659	-\$	35,348	
Surplus (Deficit) - End / Excédent - Fin	-\$ 35,348	-\$	32,048	

⁽¹⁾ For the 2021 budget, a five-year average has been used.

Election Results for 2020-2021 year:

President: Jacqueline Ottmann (Saskatchewan) – year one of two-year term

Past President: Lynn Thomas (Sherbrooke) – one-year term

Vice-president (Francophone): Abdoulaye Anne – year two of four-year term

Vice-president (Anglophone): Robert Nellis (Red Deer College) – year one of four-year term

Secretary-Treasurer: Ruth Kane (Ottawa) – year three of four-year term

Representatives of the Associations members (as elected by the Associations):

ACDE – Cathy Bruce (Trent)

CACS – Dawn Wiseman (Bishop's) and Kathryn Ricketts (Regina)

CAEP – Ian Matheson (Queen's) and Jeffrey MacCormack (Lethbridge)

CAFE – Lynn Lemisko (Saskatchewan)

CASEA – Paul Newton (Saskatchewan)

CASIE – Aubrey Hanson (Calgary) and Dustin Louie (Calgary)

CASWE – Hong Fu (Victoria)

CATE – Cathryn Smith (Brandon)

CCGSE – Patricia (Trish) Jagger (Alberta)

CERA – Louis Volante (Brock)

CIESC – Steve Sider (Wilfrid Laurier)